

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

Minute of Meeting of the Tayside and Central Scotland Transport Partnership held in the Grampian Room, The Quality Hotel, Leonard Street, Perth on Tuesday 19 June 2007 at 11.00am.

Present: Councillors Iain Gaul, John Whyte (Angus Council); Councillors Brian Gordon, Fraser Macpherson and Roderick Wallace (Dundee City Council); Councillors Ann Gaunt, John Kellas and Alan Jack (Perth and Kinross Council); Councillor Andrew Simpson and Jim Thomson (Stirling Council); Robert Andrew, Margaret Duffy, Professor Malcolm Horner, Bill Wright and Gavin Roser (Members)

In Attendance: E Guthrie (Director); E Lowson and G Chree (Angus Council); M Galloway, N Gardiner (Dundee City Council); J Valentine, A Deans, G Taylor and V Goldthorp (Perth and Kinross Council); B Devlin, L Goodfellow, K Smithson and C Bell (Stirling Council).

Apologies for absence were received from Alastair Mitchell (Scottish Executive)

Prior to commencement of business, Gillian Taylor, Secretary to the Partnership welcomed all to the Board.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made in terms of the Code of Conduct.

2. MEMBERSHIP OF THE PARTNERSHIP

The appointment of the following Members by each of the four constituent authorities was noted:-

Angus Council

Councillors Iain Gaul and John Whyte.

Dundee City Council

Councillors Brian Gordon, Fraser Macpherson and Roderick Wallace.

Perth and Kinross Council

Councillors Ann Gaunt, John Kellas and Alan Jack.

Stirling Council

Councillors Andrew Simpson and Jim Thomson.

3. APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON(S)

(a) Appointment of Chairperson

Councillor R Wallace, seconded by Councillor B Gordon, proposed Councillor Fraser Macpherson for the appointment of Chairperson. There being no other nomination, Councillor Fraser Macpherson was duly elected as Chairperson.

Councillor Fraser Macpherson, took the Chair.

(b) Appointment of Deputy Chairpersons

It was unanimously agreed to appoint one Deputy Chairperson of the Partnership.

Councillor A Simpson, seconded by Councillor I Gaul proposed Councillor J Thomson for the appointment of Deputy Chairperson. Thereafter a further nomination was received for Councillor A Jack which was proposed by Councillor J Kellas and seconded by Councillor A Gaunt.

There being two nominations for the appointment of Deputy Chairperson, a roll call vote followed:-

5 Votes for Councillor J Thomson (A Simpson, I Gaul, J Whyte, J Thomson and B Wright).

8 Votes for Councillor A Jack (J Kellas, A Gaunt, B Gordon, F Macpherson, A Jack, R Wallace, M Horner and G Roser).

There being no further nominations, Councillor Alan Jack was duly elected as Deputy Chairperson.

4. APPOINTMENT OF SECRETARY AND PROPER OFFICERS

The Partnership agreed that Gillian Taylor, Head of Democratic Services be re-appointed as Secretary and Ian Innes, Head of Legal Services and John Symon Head of Finance be reappointed as Proper Officers (all Perth and Kinross Council).

5. APPOINTMENT OF EXECUTIVE COMMITTEE

The Partnership agreed that re establishment of the Executive Committee comprising five members being one member from each of the Constituent Councils and one non Councillor member be appointed as follows:

Resolved:

Councillor John Whyte (Angus Council)
Councillor Fraser Macpherson (Dundee City Council)
Councillor Alan Jack (Perth and Kinross Council)
Councillor Jim Thomson (Stirling Council)
Professor Malcolm Horner (Member)

6. MINUTE OF MEETING OF 24 APRIL 2007

The Minute of Meeting of the Partnership of 24 April 2007 was submitted and approved as a correct record. As a point of clarification Page 3 Item 7 should also make reference to the importance of promoting positive health benefits, in addition to access to health care, as an area of importance.

7. PRESENTATION BY THE DIRECTOR

The Director gave a verbal presentation providing an overview of what the Partnership had achieved over the last twelve months and key priorities for the future.

The presentation focussed on:

- the background context to RTP's and TACTRAN
- 2006/07 achievements
- priorities in moving forward over the next 4 years

The presentation outlined the different Transport Partnership models and relationships between the seven statutory Partnerships (HITRANS; NESTRANS; SESTRAN; SPT; SWESTRANS; ZETRANS and TACTRAN); the process leading to development and submission of the Regional Transport Strategy to the Transport Minister on 30 March 2007 and ongoing officer discussions with the Scottish Executive and Scottish Natural Heritage aimed at securing Ministerial approval of the Strategy during the summer; and progress on various operational matters including delivery of Capital Programmes, establishment of the Partnership Headquarters, core staffing, Travel Planning and Awareness; and contributions to various national initiatives and consultations.

In concluding, it was suggested and agreed that a fuller half day Members Induction seminar would be held immediately prior to the next Partnership meeting.

There followed a question and answer session. In response to a question from the Chair, the Director outlined the procedure set out in legislation for progressing beyond a Model 1 Partnership by means of a Transfer of Functions Order, which included a requirement for both the Partnership and Scottish Ministers to consult with constituent Councils on any such proposals. It was noted that, pending any Transfer of Functions Order being approved, all statutory transport and roads functions remained vested with the constituent Councils.

The Chair thanked the Director for an informative briefing on the work of the Regional Transport Partnership and the Regional Transport Strategy.

8. REGIONAL TRANSPORT STRATEGY – PROGRESS UPDATE

There was submitted a report by the Regional Transport Strategy Steering Group (RTP/07/22); (1) providing an update on the developments following

submission of the finalised Regional Transport Strategy to the Scottish Executive; and (2) seeking approval for a work programme for developing the Strategy during the current year.

In answer to a question from B Wright, the Director confirmed that the proposed Park & Ride Strategy would incorporate consideration of multi-modal interchange opportunities. In response to a question from Councillor J Whyte it was also confirmed that the Tay Estuary Rail Service feasibility appraisal would include examination of the scope for improving the level and pattern of services at existing stations between Arbroath and Stirling.

Resolved:

- (i) The developments on the process for approval of the Regional Transport Strategy as outlined in the report be noted.
- (ii) The programme of work for developing the Strategy as set out in Sections 3.9 to 3.13 and Appendix A thereto be approved.
- (iii) Suspend Financial Regulation 22 and delegate authority to the Director, in consultation with the Chief Officers Liaison Group and Treasurer, to procure arrangements for undertaking the proposed work programme, using existing Council Framework Agreements, Council staff resources and/or competitive tendering, as appropriate, be approved.

9. STAKEHOLDER LIAISON ARRANGEMENTS

There was submitted a report by Director (RTP/07/23) seeking approval of proposed internal and external stakeholder liaison arrangements. Tabled for Members information was Appendix B to report RTP/07/23.

In relation to the proposed Regional Freight Forum, the importance of including freight forwarders and manufacturers in taking forward the establishment of a Freight Quality Partnership was noted.

Resolved:

The internal and external stakeholder liaison arrangements as detailed in report RTP/07/23 and Appendix A thereto, be approved.

10. EMPLOYMENT POLICIES

There was submitted a report by the Secretary (RTP/07/25) seeking approval of Human Resources policies and procedures to be adopted by the Partnership. A summary of the Human Resources policies was tabled for Members ease of reference.

Resolved:

The adoption of the Human Resources Policies and Procedures as set out in appendices thereto relating to Maternity Leave; Paternity Leave; Parental Leave; Adoption Leave; Special Leave; Equal Opportunities; Discipline; Grievance; Sickness Absence and Harassment at Work, to report RTP/07/25 be approved.

11. DIRECTOR'S REPORT

There was submitted a report by Director (RTP/07/24) updating the Partnership on various matters of interest and relevance to the work of the Partnership.

The Director reported further on a proposed Induction event for new Regional Transport Partnership members by Scottish Executive, which was to be held on 27 September 2007 from 9.45-1.30 at the Teacher Building, St Enoch Square, Glasgow.

An oral update was also given on a recent meeting between Regional Transport Partnership officers and Scottish Executive officials on the review of the National Planning Framework, which it was envisaged would be the subject of a consultation by the Executive in the autumn.

Resolved:

The contents of report RTP/07/24 be noted.

12. DATES OF NEXT MEETINGS

It was noted that the next meetings of the Tayside and Central Scotland Transport Partnership would be held on the following dates during 2007, the venues to be rotated amongst the partner Councils, it being remitted to the Secretary and Director to agree venues in consultation with Councils:

Tuesday 21 August 2007

Tuesday 23 October 2007

Tuesday 18 December 2007

It was also agreed that the next meeting on 21 August 2007 would take the form of a Members Induction seminar in the morning and a full Partnership meeting in the afternoon.