

## TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

Minute of Meeting of the Tayside and Central Scotland Transport Partnership held in Room 4, 14 City Square, Dundee on Tuesday 21 August 2007 at 2.00pm.

Present: Councillors Iain Gaul, John Whyte (Angus Council); Councillors Brian Gordon, Fraser Macpherson and Bailie Roderick Wallace (Dundee City Council); Councillors Ann Gaunt, John Kellas and Alan Jack (Perth and Kinross Council); Councillor Andrew Simpson and Jim Thomson (Stirling Council); Robert Andrew, Margaret Duffy, Professor Malcolm Horner and Bill Wright (Members).

In Attendance: E Guthrie (Director) and M Scott (Travel Plan Officer); G Chree (Angus Council); N Gardiner (Dundee City Council); J Valentine, J Cockburn, G Taylor and V Jones (Perth and Kinross Council); L Goodfellow and K Smithson (Stirling Council).

Councillor Macpherson, Chairperson, Presiding

Apologies for absence were received from Gavin Roser (Member); M Galloway (Dundee City Council) and A Mitchell (Scottish Executive).

### 1. **DECLARATIONS OF INTEREST**

There were no declarations of interest made in terms of the Code of Conduct.

### 2. **MINUTE OF MEETING OF 19 JUNE 2007**

The Minute of Meeting of the Partnership of 19 June 2007 was submitted and approved as a correct record.

### 3. **ANNUAL REPORT 2006/07**

There was submitted a report by the Director (RTP/07/27(A)) seeking approval of the TACTRAN Annual Report 2006/07 for submission to Scottish Ministers and for publication and general distribution to interested parties.

Following consideration of the report, Members agreed that TACTRAN's Regional Transport Strategy Vision Statement and Objectives should be included within the Annual Report prior to submission to Scottish Ministers.

#### **Resolved:**

The TACTRAN Annual Report 2006/07 as set out in the Appendix to report RTP/07/27(A), together with the Regional Transport Strategy Vision Statement and Objectives be approved for submission to Scottish Ministers and for general publication.

#### **4. FINANCIAL UPDATE 2007/08**

There was submitted a report by the Treasurer (RTP/07/28(A)) updating on progress with completion of the Annual Accounts 2006/07 and on the 2007/08 financial position as projected at 30 June 2007.

In answer to a question from Professor Horner, the Director advised that clarification regarding the treatment of funds carried forward from one financial year to the next was the subject of ongoing discussion with the Scottish Government and would be raised at the next Regional Transport Partnership Liaison Group meeting on 3 September 2007.

**Resolved:**

- (i) Authority be delegated to the Director and Treasurer to approve the audited 2006/07 Annual Accounts for submission to the Controller of Audit.
- (ii) The current and projected outturn position for the 2007/08 Revenue Budget, as detailed in Appendix A to report RTP/07/28(A), be noted.
- (iii) The current and projected outturn position for the 2007/08 Capital Programme, as detailed in Appendix B to report RTP/07/28(A), be noted.
- (iv) A further financial update report on 2007/08 Revenue and Capital Budgets be submitted to the next Partnership meeting on 23 October 2007.

#### **5. APPOINTMENT OF ADVISERS**

There was submitted a joint report by the Director and Secretary (RTP/07/29(A)) seeking approval of arrangements for the appointment of Advisers to the Partnership.

In response to Members queries and comments regarding the arrangements for approving the appointment of Advisers, and the potential for appointments to be made on a short term or ad-hoc basis, the Director confirmed that all nominations for Adviser status would be submitted to the Partnership for consideration and approval, prior to appointment. It was also agreed that the term of Adviser appointments would be for up to 4 years, at the discretion of the Partnership.

**Resolved:**

- (i) The arrangements for appointment of Advisers as detailed in report RTP/07/29(A) be approved.
- (ii) The Partnership's Standing Orders be amended as detailed in Appendix B to report RTP/07/29(A) to reflect the role of appointed Advisers together with the further amendment in Standing Order 12(4) to read "Advisers will be appointed for 'up to' 4 years".

#### **6. REGIONAL TRANSPORT STRATEGY: PROGRESS UPDATE**

There was submitted a report by the Director (RTP/07/27) (1) providing an update on (i) progress in gaining Ministerial approval of the Regional Transport Strategy; (ii) the publication of additional Scottish Executive Guidance on Motorcycling, for inclusion in Regional Transport Strategies; (iii)

progress with the programme of work for developing Strategy during the current year; and (2) seeking approval of a financial contribution towards a joint study with SEStran.

**Resolved:**

- (i) The anticipated receipt of Ministerial approval of Regional Transport Strategies in September be noted.
- (ii) The recently published additional guidance on Motorcycling in Scotland be incorporated within a future review of the Regional Transport Strategy.
- (iii) Progress on the work programme for developing the Regional Transport Strategy during the current year be noted.
- (iv) A contribution of £10,000 towards a joint study with SEStran into the development of a Tay Bridge South Park and Choose facility be approved.
- (v) A further progress report be submitted to the next Partnership meeting on 23 October 2007.

**7. TRAVEL PLAN STRATEGY: PROGRESS UPDATE**

There was submitted a report by the Director (RTP/07/29) providing (i) an update on progress with the implementation of the TACTRAN Travel Plan Strategy; (ii) seeking approval of a Sustainable Travel Grant Scheme; and (iii) seeking approval of submission of funding bids to the Sustrans/Scottish Executive National Cycling Network and Associated Projects Programme.

The report proposed the submission of two bids to Sustrans for Scottish Government funding to enhance the Dundee Green Circular/Seven Arches and Dundee Green Circular (west) pedestrian/cycle networks in Dundee and Angus, at an estimated cost of £120,000 and £90,000 respectively. The Partnership heard Merry Scott, Travel Plan Officer, on ongoing discussions with Stirling Council regarding a further potential bid to complete the National Cycling Network Route 76 between Doune and Callander, at an estimated cost of £350,000.

In response to a query on the proposed Sustainable Travel Grant Scheme, it was noted that, whilst the initial pilot scheme was confined to Councils, Health Boards/Hospitals and Higher Education establishments, in line with Scottish Government Travel Plan grant funding criteria, it was the intention to extend the scheme to other major employers in due course.

**Resolved:**

- (i) The progress on Travel Plan activity to date as detailed in report RTP/07/29 and Appendix A be noted.
- (ii) The introduction of a Sustainable Travel Grant scheme as set out in report RTP/07/29 and Appendix B be approved.
- (iii) The submission of two bids to the Sustrans/Scottish Executive National Cycling Network and Associated Projects Programme; as detailed in report RTP/07/29 be approved.
- (iv) The submission of a further bid to complete the National Cycling Network from Doune to Callander be approved; and

- (v) Officers be authorised to continue development work and submit these three bids to Sustrans, and provide an update to a future meeting.

## **8. DEMAND RESPONSIVE TRANSPORT**

There was submitted a report by the Director (RTP/07/28) (i) updating on progress with development of Scottish Government proposals for the establishment of an Enhanced Demand Responsive Transport Initiative and (ii) seeking the approval of general principles for operation of the new Initiative.

### **Resolved:**

- (i) The progress on the development of Scottish Government proposals for a new Enhanced Demand Responsive Transport (DRT) Initiative as outlined in report RTP/07/28 be noted.
- (ii) The general principles for operation of the proposed Enhanced DRT Initiative as set out in 3.2 of report RTP/07/28 be approved.
- (iii) A further report be submit to a future meeting on further developments and detailed proposals for the operation of a Regional DRT scheme.

## **9. CONSULTATIONS**

There was submitted a report by the Director (RTP/07/30) seeking approval of arrangements for responding to various consultations received over the summer period.

### **Resolved:**

- (i) Authority be delegated to the Director to prepare responses to consultations on the Network Rail East Coast Main Line Route Utilisation Strategy; the Local Authorities Traffic Orders (Procedure) (Scotland) Amendment Regulations 2007; and the Transport & Works (Scotland) Act 2007, in consultation with the Chief Officers Liaison Group.
- (ii) Draft responses be circulated to Board members for comment prior to submission.
- (iii) The consultation by CiPFA on the Local Authority Accounting for Transport Infrastructure Assets be referred to Councils and the Society of Chief Officers for Transportation in Scotland (SCOTS) to respond in detail.
- (iv) The Scottish Government's consultation on Strategic Development Planning Authorities: Designation Orders and Statutory Guidance be noted and a detailed report on responding to this consultation be submitted to the next meeting of the Partnership on 23 October 2007.

## **10 DIRECTOR'S REPORT**

There was submitted a report by the Director (RTP/07/26) (1) providing an update on various matters of interest and relevance to the work of TACTRAN; and (2) seeking approval of (i) a contribution towards the costs of organising a proposed Regional Transport Partnerships Conference in Spring 2008; and (ii) the Chair's attendance at the Confederation of Passenger Transport Scottish Annual Conference.

**Resolved :-**

- (i) A contribution of £2,500 towards the cost of holding a proposed Regional Transport Partnerships Conference in Spring 2008 be approved.
- (ii) The attendance and participation of the Chair at the Confederation of Passenger Transport Scottish Annual Conference on 24 and 25 September 2007 be approved.
- (iii) The provisional arrangements for a meeting with Transport Minister Stewart Stevenson in October be noted.
- (iv) The updates and other information provided in the report be otherwise noted.

**11. DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Tuesday 23 October 2007 at 11.00am in the Wallace Room at Stirling Council, Old Viewforth, Stirling.