

**TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP****23 JUNE 2009****2009/10 CORE REVENUE BUDGET MONITORING****JOINT REPORT BY TREASURER AND DIRECTOR**

This report provides a monitoring update on the 2009/10 Core Revenue Budget, as at 31 May 2009.

**1 RECOMMENDATION**

- 1.1 That the Partnership notes the Core Budget position as at 31 May 2009 as detailed in the Appendix.

**2 BACKGROUND**

- 2.1 At its meeting on 9 December 2008 the Partnership approved a Core Revenue Budget for 2009/10 (Report RTP/08/34 refers). This provides for a budget of £470,000 to cover staffing, premises and other operational costs. The 2009/10 Core Budget is made up of Scottish Government Grant of £220,000 with an equivalent sum requisitioned from the 4 constituent Councils, plus a contribution of £30,000 towards Travel Plan staff costs, which is funded from a separate Scottish Government Travel Plan Grant allocation of £35,000 in 2009/10, as reported on 29 April 2008 (Report RTP/08/09 refers).
- 2.2 On 16 April 2009 the Scottish Government formally confirmed award of Grant in Aid up to £615,000 in 2009/10, which includes Government's £220,000 contribution towards Core running costs. The remaining £395,000 is available to support development and implementation of the RTS in 2009/10, as discussed in a separate report.
- 2.3 At its meeting on the 10 March 2009 (Report RTP/09/15) the Partnership agreed that a projected underspend of £48,000 in the 2008/09 Core Budget would be used to offset 2009/10 Core contributions from partner Councils.

**3 DISCUSSION**

- 3.1 Core Revenue Budget expenditure to 31 May 2009 and projected expenditure to the financial year end is shown in the Appendix. At this early stage in the financial year Core running costs are projected to be on budget.
- 3.2 This years Scottish Government Grant offer letter includes a new clause which, as part of Government's Efficient Government Programme, seeks a commitment to deliver an annual 2 per cent cash releasing efficiency saving from local authorities and grant supported bodies. Grant supported bodies can retain efficiency savings to deploy as they see fit. It is proposed that the Director and Treasurer review all areas of expenditure with a view to identifying opportunities for cash releasing efficiency savings and report back on this within a future Budget monitoring report.

- 3.3 As indicated in 2.3 above, the Partnership has previously agreed that a projected underspend of £48,000 in the 2008/09 Core Budget would be used to offset partner Councils' contributions towards Core costs in 2009/10. The 2008/09 accounts show an overall underspend on Core expenditure of £67,552 plus further Interest on Revenue Balances (IORB) of £29,647, as discussed in the separate report on the 2008/09 Unaudited Annual Accounts. Arrangements have been made to requisition 1<sup>st</sup> and 2<sup>nd</sup> quarterly instalments from partner Councils based on the originally approved Core Budget contributions, pending finalisation of the 2008/09 Accounts. Upon finalisation of the Audited Accounts pro-rata adjustments will be made to Councils 3<sup>rd</sup> and/or 4<sup>th</sup> quarterly instalments to reflect the £48,000 contribution from 2008/09.

#### **4 CONSULTATIONS**

- 4.1 The Chief Officers Liaison Group have been consulted in the preparation of this report.

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**Treasurer**

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#### **NOTE**

No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (and not containing confidential or exempt information) were relied on to a material extent in preparing this Report.

**Tactran Income and Expenditure Account**  
**Revenue**  
**2009/2010**  
**Detailed Statement - Core**

Appendix A

<b>Income</b>	<b>Budget £</b>	<b>Actual Expenditure to 31 May 2009 £</b>	<b>08/09 Accruals £</b>	<b>Projected Outturn 2009/2010 £</b>	<b>Variance to Budget £</b>
Scottish Executive Grant Revenue Received	220,000	35,000	(17,500)	220,000	-
Deferred Income	-	0	67,822	48,000	48,000
Council Req's Revenue Rec'd	220,000	0	(15,908)	172,000	(48,000)
Interest Received	-	0	-	-	-
Revenue Accrued	-	525	(525)	-	-
	<b>440,000</b>	<b>35,525</b>	<b>33,890</b>	<b>440,000</b>	<b>0</b>
<b>Expenditure</b>					
<u>Staff Costs</u>					
Salary GP	252,000	35,572	(17,050)	252,000	0
Salary Supn	54,000	7,497	(3,695)	54,000	0
Salary NI	24,000	3,396	(1,650)	24,000	0
Advertising	-	0	0	-	0
Interview Expenses	-	0	0	-	0
Relocation Expenses	-	0	0	-	0
Training/Conferences	6,000	400	0	6,000	0
Subscriptions	500	0	0	500	0
	<b>336,500</b>	<b>46,864</b>	<b>(22,395)</b>	<b>336,500</b>	<b>0</b>
<u>Property Costs</u>					
Energy	6,500	564	(657)	6,500	0
Cleaning	2,500	900	0	2,500	0
Maintenance	1,000	406	(460)	1,000	0
Rent	15,000	3,000	0	15,000	0
Rates	7,000	7,407	0	7,000	0
	<b>32,000</b>	<b>12,277</b>	<b>(1,117)</b>	<b>32,000</b>	<b>0</b>
<u>Supplies and Services</u>					
Office Consumables	4,000	1,237	(437)	4,000	0
Communications	6,500	1,513	(1,151)	6,500	0
Insurance	6,500	0	0	6,500	0
Information Technology	2,000	135	0	2,000	0
Hospitality	1,000	229	(86)	1,000	0
Board Expenses - misc.	2,000	303	0	2,000	0
	<b>22,000</b>	<b>3,416</b>	<b>(1,673)</b>	<b>22,000</b>	<b>0</b>
<u>Transport Costs</u>					
Travel and Subsistence	2,000	899	(433)	2,000	0
Public Transport	2,000	321	0	2,000	0
Parking	2,000	536	0	2,000	0
Expenses - Board Members	1,000	0	0	1,000	0
	<b>7,000</b>	<b>1,756</b>	<b>(433)</b>	<b>7,000</b>	<b>0</b>
<u>Third Party Payments</u>					
Audit Fees External	11,000	3,434	(6,867)	11,000	0
PKC Finance Service	14,000	0	0	14,000	0
PKC Secretariat Service	14,000	0	0	14,000	0
Other Third Party Payments	3,500	135	(68)	3,500	0
	<b>42,500</b>	<b>3,569</b>	<b>(6,935)</b>	<b>42,500</b>	<b>0</b>
Gross Expenditure	<b>440,000</b>	<b>67,882</b>	<b>(32,553)</b>	<b>440,000</b>	<b>0</b>
Net Expenditure	<b>0</b>	<b>32,357</b>	<b>(66,443)</b>	<b>0</b>	<b>0</b>

Core