

**TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP****24 JUNE 2008****REVENUE BUDGET MONITORING AND PROGRAMME 2008/09****JOINT REPORT BY TREASURER AND DIRECTOR**

This report provides a monitoring update on the 2008/09 Core Revenue Budget, as projected at June 2008, and seeks approval of a revised RTS Implementation Programme for 2008/09.

**1 RECOMMENDATIONS****1.1 That the Partnership :-**

- (i) notes the projected Core Revenue Budget outturn position for financial year 2008/2009, as detailed in Appendix A;
- (ii) agrees to transfer an unallocated underspend of £18,773 from 2007/08 to the 2008/09 Core Revenue Budget;
- (iii) agrees to allocate estimated accrued interest of £30,000 on Capital towards funding the 2008/09 RTS Implementation Programme Budget;
- (iv) approves a match-funding contribution of £25,000 towards design feasibility work on the Doune to Callander section of the National Cycle Network;
- (v) endorses a contribution of £5,000 towards design feasibility work on options for enhancing Dundee Railway Station;
- (vi) endorses expenditure of £4,543 on communications and promotional material; and
- (vii) agrees the amended RTS Implementation Programme for 2008/09, as detailed in the report.

**2 BACKGROUND**

- 2.1 At its meeting on the 30 January 2008 the Partnership approved a Revenue Budget for 2008/09 – 2010/11 (Report RTP/08/04 refers). This provides for a Core budget of £450,000 to cover staffing, premises and other operational costs. The Core Revenue Budget is made up of Scottish Government Grant of £210,000 with an equivalent sum requisitioned from the 4 constituent Councils, plus a contribution of £30,000 towards Travel Plan staffing costs, which is funded from a

separate Travel Plan Grant allocation by the Scottish Government for this purpose.

- 2.2 On 29 April 2008 the Partnership noted confirmation of Scottish Government Grant of up to £615,000, which included Government's contribution of £210,000 towards Core running costs, with a further £405,000 available to support development and implementation of the RTS in 2008/09 (Report RTP/08/09 refers). At that time the Partnership also approved an indicative RTS Implementation Programme utilising the £405,000 allocated Grant.
- 2.3 As reported on 29 April 2008, a further Scottish Government Grant of £104,000 has been awarded in 2008/09 to progress mainstreaming Travel Planning and other "SMART" measures with Local Authorities and Health Boards. Proposals for utilising this funding are dealt with in a separate report.

### **3 DISCUSSION**

#### **Core Revenue Budget Monitoring**

- 3.1 Expenditure to 10 June 2008 and projected expenditure to the financial year end is shown in Appendix A. At this relatively early stage of the financial year Core running costs are necessarily based on initial projections of full year requirements. It is currently projected that budgeted spend under all headings will be fully committed. A further monitoring report, based on actual experience of spend in the first 5 months of the year, will be submitted to the Partnership's next meeting on 24 September 2008.
- 3.2 The 2008/09 Core Budget has been adjusted to reflect an increased underspend of £53,773 in the 2007/08 Core Budget. At its meeting on 30 January 2008 the Partnership agreed that an underspend in the 2007/08 Core Revenue Budget, then projected at around £35,000, would be carried forward into 2008/09 to support increased Travel Plan activity. The greater underspend in 2007/08 has generated an additional £18,773, which it is proposed be carried forward as unallocated contingency to cover any unforeseen costs in the 2008/09 Core or RTS Implementation budgets. This is currently shown as a projected underspend in Appendix A.

#### **RTS Implementation Programme**

- 3.3 On 29 April 2008 the Partnership agreed an indicative RTS Implementation Programme, utilising the available Scottish Government Grant of £405,000. Progress on commitment of the various elements of the agreed work programme is outlined below.

Development of RTS Delivery Plan - £50,000

- 3.4 Development of the RTS Delivery Plan is discussed in detail in a separate report. This funding will be used to meet the costs of securing additional temporary staff or consultancy support to assist with refining scheme proposals and costings.

Development of RTS Sub-Strategies - £30,000

- 3.5 Progress on development of the Buses and CT/DRT; Park & Ride; Travel Information; and Walking & Cycling sub-Strategies is also dealt with in a separate report. This funding will be available to cover costs associated with developing the sub-Strategies, including any further work needed to reflect consultation with Councils and other key stakeholders. Included within this will be additional costs which are currently under discussion with each of the consultants, relating to additional time and effort which has been required to complete the initial phase of sub-strategy development to take account of the evolving Government/Local Government delivery framework.

Development of Park & Ride Priorities - £80,000

- 3.6 This funding will support further feasibility work on the priorities emerging from the Regional Park & Ride strategy in/around Dundee, Perth and Stirling. This would include possible further contribution towards development of proposals for a Park & Ride/Choose facility south of the Tay. Work on this project is being led by SEStran, with joint funding from TACTRAN. A decision on development of this project will be taken when the final outcome of the ongoing STAG appraisal is known, possibly in late June or early July.

Tay Estuary Rail Service (TERS) - £120,000

- 3.7 This funding will support the undertaking of a STAG Level 1 and/or 2 appraisal of the operational and financial implications of introducing an additional hourly "semi-fast" service between Arbroath – Dundee – Perth – Stirling – Glasgow, with potential additional stations at locations including Dundee West, Blackford and Greenloaning. At the time of writing a meeting is being sought with Transport Scotland, Network Rail and First ScotRail to agree the scope and terms of a Study Brief. The intention would be to issue this to suitably qualified and experienced consultants upon agreement with the above parties, and to report back on progress to the next Partnership meeting.

Demand Responsive Transport - £50,000

- 3.8 Stakeholder consultations undertaken during development of the RTS and subsequently have identified considerable support for development of DRT as a more flexible means of tackling social inclusion and addressing other accessibility issues. It is envisaged that this funding will be used to develop, and potentially pilot, regional DRT solutions, in association with partner Councils and CT/DRT providers.

Freight Quality Partnership - £20,000

- 3.9 As outlined in a separate report, positive initial discussions have taken place on the establishment of a regional Freight Quality Partnership (FQP) through the regional Freight Forum. Subject to the Partnership's agreement of the proposed establishment of a regional FQP, this funding will be used to cover FQP running costs and early actions, including possible research and/or studies to better inform the development of a Freight Action Plan.

Communications Strategy - £20,000

- 3.10 A previous intention to develop a Communications Strategy for the Partnership was deferred, pending completion of work on the RTS and, during 2007/08, clarification of the new Scottish Government's position on the role of RTPs and their RTSs. It is the intention to bring a report on the detailed development of a Communications Strategy to the next meeting on 24 September 2008.
- 3.11 In the meantime an opportunity arose to profile the Partnership at the recent Association of Transport Coordinating Officers (ATCO) national UK Conference, held in Dundee in early June, where a number of other RTPs were exhibiting. To ensure a professional profile at this, and possible similar future events, arrangements were made for the production of exhibition and promotional materials (mouse mats; pens; memory sticks; etc) at a total cost of £4,543, which have been funded from this provision. The Partnership is asked to endorse this expenditure.

Stakeholder Fora Costs - £10,000

- 3.12 This provision exists to meet the costs of arranging and operating meetings of the various stakeholder fora on Buses; Rail; Freight; and Walking & Cycling during the year.

Contingency - £25,000 (increased to £55,000)

- 3.13 The programme approved on 29 April included an unallocated contingency of £25,000 to meet any other emerging costs. Since the start of the Financial year estimated interest of £30,000 has accrued on Grant funding received and it is proposed that this is added to the available budget for RTS Implementation, increasing the available contingency to £55,000. Since reporting on 29 April two further opportunities have arisen to support development of projects which contribute to the RTS.
- 3.14 Further feasibility work has been undertaken on enhancing Dundee Station. This project is being led by Dundee City Council as part of the Dundee Waterfront development. TACTRAN has contributed to earlier stages of this work and a further request was received for a contribution of £5,000 towards an £18,000 study to further refine detailed options. As this work required to be progressed during early June, the Director approved this further contribution and the Partnership is asked to endorse this.
- 3.15 At its meeting on 21 August 2007 the Partnership agreed to submit 3 bids to the Sustrans National Cycle Network and Associated Projects Programme 2008/09 – 2009/10 (Report RTP/07/29 refers). Following a delay in receiving feedback on the submitted bids Sustrans wrote to the Partnership in mid-May, offering a maximum of £50,000 towards taking forward first stage design feasibility for one of the Partnership's bids to complete the missing section of

the National Cycle Network (NCN) between Doune and Callander, subject to TACTRAN providing equal match funding. The other bids for enhancement of the Green Circular Route in Dundee and Angus were unsuccessful.

- 3.16 Following consultation with Stirling Council colleagues it is envisaged that the initial design feasibility for this project can be accommodated within a total budget of £50,000. Sustrans has been advised that TACTRAN wishes to take up £25,000 of the offered grant for this purpose, which would be match funded from the Partnership's own RTS Implementation Programme. The Partnership is asked to approve this proposed contribution.
- 3.17 The above contributions towards further feasibility work on Dundee Station improvements and the NCN Doune – Callander link, have committed £30,000 of the revised contingency allocation of £55,000, leaving £25,000 to accommodate any further emerging proposals or costs.
- 3.18 The Partnership is asked to agree the revised 2008/09 RTS Implementation Programme as outlined above.

#### **4 CONSULTATIONS**

- 4.1 The proposed revisions to the RTS Implementation Programme have been agreed with the Chief Officers Liaison Group.

John Symon  
Partnership Treasurer

Eric Guthrie  
Director

Report prepared by Eric Guthrie and Jim Cockburn.

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**Tactran Income and Expenditure Account**  
**Revenue**  
**2007/2008**  
**Detailed Statement - Core**

Appendix A

	Budget	Actual Expenditure to 31st May 2008	07/08 Accruals	08/09 Commitments	08/09 Accruals	Total	Variance to Budget
	£	£	£			£	£
<b>Income</b>							
Scottish Executive Grant Revenue Received	210,000	35,000	-	175,000	-	210,000	-
Deferred Income	-	-	53,773	(35,000)	-	18,773	18,773
Council Req's Revenue Rec'd	210,000	-	-	210,000	-	210,000	-
Interest Received	-	-	-	-	-	-	-
Revenue Accrued	-	-	-	-	-	-	-
	<b>420,000</b>	<b>35,000</b>	<b>53,773</b>	<b>350,000</b>	-	<b>438,773</b>	<b>18,773</b>
<b>Expenditure</b>							
<b>Staff Costs</b>							
Salary GP	242,000	18,026	(16,080)	258,500	-	260,446	18,446
Salary Supn	51,000	6,487	(3,119)	37,400	-	40,768	(10,232)
Salary NI	22,000	3,061	(1,550)	17,600	-	19,111	(2,889)
Advertising	-	-	-	-	-	-	-
Interview Expenses	-	-	-	-	-	-	-
Relocation Expenses	-	-	-	-	-	-	-
Training/Conferences	6,000	1,150	-	-	-	1,150	(4,850)
Subscriptions	500	25	-	-	-	25	(475)
	<b>321,500</b>	<b>28,749</b>	<b>(20,749)</b>	<b>313,500</b>	-	<b>321,500</b>	<b>0</b>
<b>Property Costs</b>							
Energy	6,500	2,835	(591)	4,255	-	6,500	(0)
Cleaning	2,500	818	(144)	1,826	-	2,500	(0)
Maintenance	1,000	1,000	-	-	-	1,000	(0)
Rent	12,000	3,000	-	9,000	-	12,000	0
Rates	7,000	7,000	-	-	-	7,000	0
	<b>29,000</b>	<b>14,653</b>	<b>(735)</b>	<b>15,081</b>	-	<b>29,000</b>	<b>(0)</b>
<b>Supplies and Services</b>							
Office Consumables	5,000	5,307	(1,497)	1,190	-	5,000	(0)
Communications	6,500	6,053	(1,143)	1,590	-	6,500	(0)
Insurance	6,000	438	-	5,562	-	6,000	0
Information Technology	2,500	3,534	(1,385)	350	-	2,500	(0)
Hospitality	2,000	2,083	(83)	-	-	2,000	0
Board Expenses - misc.	3,000	3,000	-	-	-	3,000	0
	<b>25,000</b>	<b>20,415</b>	<b>(4,107)</b>	<b>8,692</b>	-	<b>25,000</b>	<b>(0)</b>
<b>Transport Costs</b>							
Travel and Subsistence	2,000	692	(222)	1,529	-	2,000	(0)
Public Transport	1,000	464	(79)	615	-	1,000	0
Parking	2,000	498	-	1,502	-	2,000	(0)
Expenses - Board Members	1,000	107	(107)	1,000	-	1,000	0
	<b>6,000</b>	<b>1,761</b>	<b>(407)</b>	<b>4,646</b>	-	<b>6,000</b>	<b>0</b>
<b>Third Party Payments</b>							
Audit Fees External	11,000	4,460	(8,347)	14,887	-	11,000	0
PKC Finance Service	12,000	12,000	(12,000)	12,000	-	12,000	-
PKC Secretariat Service	12,000	12,000	(12,000)	12,000	-	12,000	-
Other Third Party Payments	3,500	-	(134,484)	137,984	-	3,500	0
	<b>38,500</b>	<b>28,460</b>	<b>(166,831)</b>	<b>176,871</b>	-	<b>38,501</b>	<b>1</b>
Gross Expenditure	<b>420,000</b>	<b>94,038</b>	<b>(192,828)</b>	<b>518,790</b>	-	<b>420,000</b>	<b>0</b>
Net Expenditure	-	<b>59,038</b>	<b>(246,601)</b>	<b>168,790</b>	-	<b>(18,773)</b>	<b>(18,773)</b>

**Tactran Income and Expenditure Account**  
**Revenue**  
**2007/2008**  
**Detailed Statement - Transitional**

	Budget	Actual Expenditure to 31st May 2008	07/08 Accruals	08/09 Commitments	08/09 Accruals	Total	Variance to Budget
	£	£	£			£	£
<b>Income</b>							
Scottish Executive Grant Revenue Received	-	-	-	-	-	-	-
Deferred Income	11,400	-	11,424	-	-	11,424	24
Council Req's Revenue Rec'd	-	-	-	-	-	-	-
Interest Received	-	-	-	-	-	-	-
Revenue Accrued	-	-	-	-	-	-	-
	<b>11,400</b>	-	<b>11,424</b>	-	-	<b>11,424</b>	<b>24</b>
<b>Expenditure</b>							
<u>Staff Costs</u>							
Salary GP	-	-	-	-	-	-	-
Salary Supn	-	-	-	-	-	-	-
Salary NI	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Interview Expenses	-	-	-	-	-	-	-
Relocation Expenses	2,400	1,500	(1,125)	2,025	-	2,400	-
Training/Conferences	-	-	-	-	-	-	-
Subscriptions	-	-	-	-	-	-	-
	<b>2,400</b>	<b>1,500</b>	<b>(1,125)</b>	<b>2,025</b>	-	<b>2,400</b>	-
<u>Property Costs</u>							
Energy	-	-	-	-	-	-	-
Cleaning	-	-	-	-	-	-	-
Maintenance	-	1,611	(1,871)	-	-	(260)	(260)
Rent	-	-	-	-	-	-	-
Rates	-	-	-	-	-	-	-
	-	<b>1,611</b>	<b>(1,871)</b>	-	-	<b>(260)</b>	<b>(260)</b>
<u>Supplies and Services</u>							
Office Consumables	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-
Information Technology	9,000	9,393	(255)	-	-	9,138	138
Hospitality	-	-	-	-	-	-	-
Board Expenses - misc.	-	-	-	-	-	-	-
	<b>9,000</b>	<b>9,393</b>	<b>(255)</b>	-	-	<b>9,138</b>	<b>138</b>
<u>Transport Costs</u>							
Travel and Subsistence	-	-	-	-	-	-	-
Public Transport	-	-	-	-	-	-	-
Parking	-	-	-	-	-	-	-
Expenses - Board Members	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Third Party Payments</u>							
Audit Fees External	-	-	-	-	-	-	-
PKC Finance Service	-	-	-	-	-	-	-
PKC Secretariat Service	-	-	-	-	-	-	-
Other Third Party Payments	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Gross Expenditure	<b>11,400</b>	<b>12,505</b>	<b>(3,251)</b>	<b>2,025</b>	-	<b>11,278</b>	<b>(122)</b>
Net Expenditure	-	<b>12,505</b>	<b>(14,675)</b>	<b>2,025</b>	-	<b>(145)</b>	<b>(145)</b>

**Tactran Income and Expenditure Account**  
**Revenue**  
**2007/2008**  
**Detailed Statement - Travel Plan**

	Budget	Actual Expenditure to 31st May 2008	07/08 Accruals	08/09 Commitments	08/09 Accruals	Total	Variance to Budget
	£	£	£			£	£
<b>Income</b>							
Scottish Executive Grant Revenue Received	104,000	31,219	(31,219)	104,000	-	104,000	-
Deferred Income	38,200	-	3,217	35,000	-	38,217	17
Council Req's Revenue Rec'd	-	-	-	-	-	-	-
Interest Received	-	-	-	-	-	-	-
Revenue Accrued	-	150	(150)	-	-	-	-
	<b>142,200</b>	<b>31,369</b>	<b>(28,152)</b>	<b>139,000</b>	<b>-</b>	<b>142,217</b>	<b>17</b>
<b>Expenditure</b>							
<u>Staff Costs</u>							
Salary GP	30,000	5,000	(2,500)	27,500	-	30,000	-
Salary Supn	-	-	-	-	-	-	-
Salary NI	-	-	-	-	-	-	-
Advertising	-	1,750	-	-	-	1,750	1,750
Interview Expenses	-	-	-	-	-	-	-
Relocation Expenses	-	-	-	-	-	-	-
Training/Conferences	-	-	-	-	-	-	-
Subscriptions	-	-	-	-	-	-	-
	<b>30,000</b>	<b>6,750</b>	<b>(2,500)</b>	<b>27,500</b>	<b>-</b>	<b>31,750</b>	<b>1,750</b>
<u>Property Costs</u>							
Energy	-	-	-	-	-	-	-
Cleaning	-	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-	-
Rent	-	-	-	-	-	-	-
Rates	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Supplies and Services</u>							
Office Consumables	-	5,475	(4,903)	-	-	572	572
Communications	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-
Board Expenses - misc.	-	-	-	-	-	-	-
	-	<b>5,475</b>	<b>(4,903)</b>	<b>-</b>	<b>-</b>	<b>572</b>	<b>572</b>
<u>Transport Costs</u>							
Travel and Subsistence	-	-	-	-	-	-	-
Public Transport	-	-	-	-	-	-	-
Parking	-	-	-	-	-	-	-
Expenses - Board Members	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Third Party Payments</u>							
Audit Fees External	-	-	-	-	-	-	-
PKC Finance Service	-	-	-	-	-	-	-
PKC Secretariat Service	-	-	-	-	-	-	-
Other Third Party Payments	112,200	30,152	(30,829)	112,200	-	111,523	(677)
	<b>112,200</b>	<b>30,152</b>	<b>(30,829)</b>	<b>112,200</b>	<b>-</b>	<b>111,523</b>	<b>(677)</b>
Gross Expenditure	<b>142,200</b>	<b>42,377</b>	<b>(38,232)</b>	<b>139,700</b>	<b>-</b>	<b>143,845</b>	<b>1,645</b>
Net Expenditure	-	<b>11,008</b>	<b>(10,079)</b>	<b>700</b>	<b>-</b>	<b>1,629</b>	<b>1,629</b>

**Tactran Income and Expenditure Account**  
**Revenue**  
**2007/2008**  
**Detailed Statement - Feasibility**

	Budget	Actual Expenditure to 31st May 2008	07/08 Accruals	08/09 Commitments	08/09 Accruals	Total	Variance to Budget
	£	£	£			£	£
<b>Income</b>							
Scottish Executive Grant Revenue Received	-	-	-	-	-	-	-
Deferred Income	-	-	-	-	-	-	-
Council Req's Revenue Rec'd	-	-	-	-	-	-	-
Interest Received	-	-	-	-	-	-	-
Revenue Accrued	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<b>Expenditure</b>							
<u>Staff Costs</u>							
Salary GP	-	-	-	-	-	-	-
Salary Supn	-	-	-	-	-	-	-
Salary NI	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Interview Expenses	-	-	-	-	-	-	-
Relocation Expenses	-	-	-	-	-	-	-
Training/Conferences	-	-	-	-	-	-	-
Subscriptions	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Property Costs</u>							
Energy	-	-	-	-	-	-	-
Cleaning	-	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-	-
Rent	-	-	-	-	-	-	-
Rates	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Supplies and Services</u>							
Office Consumables	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-
Board Expenses - misc.	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Transport Costs</u>							
Travel and Subsistence	-	-	-	-	-	-	-
Public Transport	-	-	-	-	-	-	-
Parking	-	-	-	-	-	-	-
Expenses - Board Members	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Third Party Payments</u>							
Audit Fees External	-	-	-	-	-	-	-
PKC Finance Service	-	-	-	-	-	-	-
PKC Secretariat Service	-	-	-	-	-	-	-
Other Third Party Payments	-	-	(46,602)	46,602	-	0 -	0
	-	-	(46,602)	46,602	-	0 -	0
Gross Expenditure	-	-	(46,602)	46,602	-	0 -	0
Net Expenditure	-	-	(46,602)	46,602	-	0 -	0

**Tactran Income and Expenditure Account**  
**Revenue**  
**2007/2008**  
**Detailed Statement - RTS**

	Budget	Actual Expenditure to 31st May 2008	07/08 Accruals	08/09 Commitments	08/09 Accruals	Total	Variance to Budget
	£	£	£			£	£
<b>Income</b>							
Scottish Executive Grant Revenue Received	405,000	-	-	405,000	-	<b>405,000</b>	-
Deferred Income	12,300	-	12,339	-	-	<b>12,339</b>	<b>39</b>
Council Req's Revenue Rec'd	-	-	-	-	-	-	-
Interest Received	-	-	-	-	-	-	-
Revenue Accrued	-	-	-	-	-	-	-
	<b>417,300</b>	-	<b>12,339</b>	<b>405,000</b>	-	<b>417,339</b>	<b>39</b>
<b>Expenditure</b>							
<u>Staff Costs</u>							
Salary GP	-	-	-	-	-	-	-
Salary Supn	-	-	-	-	-	-	-
Salary NI	-	-	-	-	-	-	-
Advertising	-	-	-	-	-	-	-
Interview Expenses	-	-	-	-	-	-	-
Relocation Expenses	-	-	-	-	-	-	-
Training/Conferences	-	-	-	-	-	-	-
Subscriptions	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Property Costs</u>							
Energy	-	-	-	-	-	-	-
Cleaning	-	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-	-
Rent	-	-	-	-	-	-	-
Rates	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Supplies and Services</u>							
Office Consumables	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-
Information Technology	-	-	-	-	-	-	-
Hospitality	-	-	-	-	-	-	-
Board Expenses - misc.	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Transport Costs</u>							
Travel and Subsistence	-	-	-	-	-	-	-
Public Transport	-	-	-	-	-	-	-
Parking	-	-	-	-	-	-	-
Expenses - Board Members	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
<u>Third Party Payments</u>							
Audit Fees External	-	-	-	-	-	-	-
PKC Finance Service	-	-	-	-	-	-	-
PKC Secretariat Service	-	-	-	-	-	-	-
Other Third Party Payments	417,300	150,038	(260,836)	531,011	-	<b>420,213</b>	<b>2,913</b>
	<b>417,300</b>	<b>150,038</b>	<b>(260,836)</b>	<b>531,011</b>	-	<b>420,213</b>	<b>2,913</b>
Gross Expenditure	<b>417,300</b>	<b>150,038</b>	<b>(260,836)</b>	<b>531,011</b>	-	<b>420,213</b>	<b>2,913</b>
Net Expenditure	-	<b>150,038</b>	<b>(273,175)</b>	<b>126,011</b>	-	<b>2,874</b>	<b>2,874</b>

**Tactran Income and Expenditure Account**  
**Revenue**  
**2007/2008**  
**Detailed Statement - Summary**

	Budget	Actual Expenditure to 31st May 2008	07/08 Accruals	08/09 Commitments	08/09 Accruals	Total	Variance to Budget
	£	£	£			£	£
<b>Income</b>							
Scottish Executive Grant Revenue Received	719,000	66,219	(31,219)	684,000	-	719,000	-
Deferred Income	61,900	-	80,752	-	-	80,752	18,852
Council Req's Revenue Rec'd	210,000	-	-	210,000	-	210,000	-
Interest Received	-	-	-	-	-	-	-
Revenue Accrued	-	150	(150)	-	-	-	-
	<b>990,900</b>	<b>66,369</b>	<b>49,383</b>	<b>894,000</b>	-	<b>1,009,752</b>	<b>18,852</b>
<b>Expenditure</b>							
<u>Staff Costs</u>							
Salary GP	272,000	23,026	(18,580)	286,000	-	290,446	18,446
Salary Supn	51,000	6,487	(3,119)	37,400	-	40,768	(10,232)
Salary NI	22,000	3,061	(1,550)	17,600	-	19,111	(2,889)
Advertising	-	1,750	-	-	-	1,750	1,750
Interview Expenses	-	-	-	-	-	-	-
Relocation Expenses	2,400	1,500	(1,125)	2,025	-	2,400	-
Training/Conferences	6,000	1,150	-	-	-	1,150	(4,850)
Subscriptions	500	25	-	-	-	25	(475)
	<b>353,900</b>	<b>36,999</b>	<b>(24,374)</b>	<b>343,025</b>	-	<b>355,650</b>	<b>1,750</b>
<u>Property Costs</u>							
Energy	6,500	2,835	(591)	4,255	-	6,500	(0)
Cleaning	2,500	818	(144)	1,826	-	2,500	(0)
Maintenance	1,000	2,611	(1,871)	-	-	740	(260)
Rent	12,000	3,000	-	9,000	-	12,000	-
Rates	7,000	7,000	-	-	-	7,000	0
	<b>29,000</b>	<b>16,264</b>	<b>(2,605)</b>	<b>15,081</b>	-	<b>28,740</b>	<b>(260)</b>
<u>Supplies and Services</u>							
Office Consumables	5,000	10,782	(6,400)	1,190	-	5,572	572
Communications	6,500	6,053	(1,143)	1,590	-	6,500	(0)
Insurance	6,000	438	-	5,562	-	6,000	0
Information Technology	11,500	12,928	(1,640)	350	-	11,638	138
Hospitality	2,000	2,083	(83)	-	-	2,000	0
Board Expenses - misc.	3,000	3,000	-	-	-	3,000	0
	<b>34,000</b>	<b>35,283</b>	<b>(9,266)</b>	<b>8,692</b>	-	<b>34,710</b>	<b>710</b>
<u>Transport Costs</u>							
Travel and Subsistence	2,000	692	(222)	1,529	-	2,000	(0)
Public Transport	1,000	464	(79)	615	-	1,000	0
Parking	2,000	498	-	1,502	-	2,000	(0)
Expenses - Board Members	1,000	107	(107)	1,000	-	1,000	0
	<b>6,000</b>	<b>1,761</b>	<b>(407)</b>	<b>4,646</b>	-	<b>6,000</b>	<b>0</b>
<u>Third Party Payments</u>							
Audit Fees External	11,000	4,460	(8,347)	14,887	-	11,000	0
PKC Finance Service	12,000	12,000	(12,000)	12,000	-	12,000	-
PKC Secretariat Service	12,000	12,000	(12,000)	12,000	-	12,000	-
Other Third Party Payments	533,000	180,190	(472,751)	827,797	-	535,236	2,236
	<b>568,000</b>	<b>208,650</b>	<b>(505,098)</b>	<b>866,684</b>	-	<b>570,237</b>	<b>2,237</b>
Gross Expenditure	<b>990,900</b>	<b>298,958</b>	<b>(541,750)</b>	<b>1,238,128</b>	-	<b>995,336</b>	<b>4,436</b>
Net Expenditure	-	<b>232,589</b>	<b>(591,132)</b>	<b>344,128</b>	-	<b>(14,415)</b>	<b>(14,415)</b>