

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

Minute of Meeting of the Tayside and Central Scotland Transport Partnership held in the Moncreiffe Suite, Salutation Hotel, South Street, Perth on Tuesday 20 February 2007 at 11.30am.

Present: Councillor K Ritchie (Angus Council); Councillor R Wallace (Dundee City Council); Councillors A Livingstone, J Hulbert and J Mair (Perth and Kinross Council); R Andrew, Professor M Horner and B Wright (Members).

In Attendance: E Guthrie (Director), A Aird (Office Manager/PA) and M Scott (Travel Plan Officer); G Chree and E Lawson (Angus Council); M Galloway and N Gardiner (Dundee City Council); J Cockburn, A Deans, G Taylor and S Thornton (Perth and Kinross Council); C Bell (Stirling Council); N Farrell (Scottish Executive).

Councillor Livingstone, Chairperson, Presiding.

Prior to commencement of business the Convener welcomed Ashley Aird, recently appointed Officer Manager/PA, and George Chree (Angus Council) to their first meeting of TACTRAN.

1. **APOLOGIES**

Apologies for absence were intimated on behalf of Councillors D Selfridge (Angus Council); Councillors F Grant and K Keenan (Dundee City Council); Councillors G Thomson and J Paterson (Stirling Council); M Duffy (TACTRAN Member).

2. **DECLARATIONS OF INTEREST**

Mr Robert Andrew declared an interest in Item 8 below (Director's Report).

3. **MINUTES OF MEETINGS**

(i) Meeting of Partnership of 16 January 2007

The Minute of Meeting of the Partnership of 16 January 2007 was submitted and approved as a correct record.

The Partnership Board noted, in relation to Item 6(i) of the Minute, that the report on Governance Issues and Policies would be submitted to the next meeting on 20 March 2007.

(ii) Meeting of Executive Sub Committee of 16 January 2007

The Minute of Meeting of the Executive Sub-Committee of the Partnership held on 16 January 2007 was submitted, approved as a correct record and noted.

Further to Item 2 of the Minute, relating to the appointment of a non-Councillor Member, it was reported that three candidates were to be recommended to the Scottish Executive's Transport Minister for appointment.

(iii) Meeting of Executive Sub Committee of 14 February 2007

The Minute of 14 February 2007 to be submitted at the next meeting.

4. SCHEME OF DELEGATION AND FINANCIAL REGULATIONS

The Chairman advised the meeting that this item had been withdrawn from the Agenda.

5. HUMAN RESOURCE POLICIES

The Chairman advised the meeting that this item had been withdrawn from the Agenda.

6. 2006/07 & 2007/08 CORE REVENUE BUDGET

There was submitted a joint report by the Treasurer and the Director (RTP/07/07) updating the Partnership on projected Core Revenue Budget expenditure in 2006/07 and seeking approval of a proposed Core Revenue Budget for 2007/08. Professor Horner raised a question on the provision for costs associated with Secretariat support to the Partnership, as set out in paragraph 3.1 of the Report and, after an explanation, this was accepted.

Resolved:

- (i) The current Core Revenue Budget expenditure projections for the financial year 2006/07 as detailed in Report (RTP/07/07) and in Appendix A to the Report be noted;
- (ii) The Core Revenue Budget of £450,000 for the financial year 2007/08 as detailed in Appendix B to Report (RTP/07/07) be approved;
- (iii) Revenue budget monitoring reports be submitted to the Partnership on a quarterly basis.

7. TRAVEL PLAN STRATEGY AND ACTION PLAN

There was submitted a report by the Director (RTP/07/08) seeking the approval of a Travel Plan Strategy and Action Plan for the TACTRAN region. It was noted that the Travel Plan Strategy and Action Plan had been submitted to the Scottish Executive by the extended deadline of 1 February 2007, but that it had been pointed out to the Executive that this was on the understanding the Strategy and Action Plan remained subject to the approval of the Partnership at this meeting.

Professor Horner expressed views on the Travel Plan Strategy and Action Plan and stressed the need for SMART targets. Mr Andrew requested that input be sought from public transport operators in the development of Travel Plan actions and activity.

Resolved:

- (i) The Travel Plan Strategy and Action Plan, as set out in the Appendix to Report RTP/07/08 be approved.
- (ii) Expenditure of the Scottish Executive Travel Plan grant funding for financial year 2006/07, as outlined in Report RTP/07/08 and the Appendix thereto, be authorised.

MR ROBERT ANDREW LEFT THE MEETING DURING DISCUSSION OF THE FOLLOWING REPORT.

8. DIRECTOR'S REPORT

There was submitted a report by the Director (RTP/07/09) updating the Partnership on various matters of interest and relevance to the work of the Partnership and seeking the Partnership's endorsement of responses to two consultations.

Resolved:

- (i) The Dispensation Note, issued by the Standards Commission for Scotland as detailed in Appendix A to Report RTP/07/09 be noted.
- (ii) The response submitted to the Competition Commission on the Scottish Citylink enquiry, as set out in Appendix B to the Report, be endorsed.
- (iii) The response submitted on consultation on the Intercity East Coast Franchise as set out in Appendix C to the Director's Report be endorsed.
- (iv) The updates given in the Report and Appendices thereto be otherwise noted.

MR ROBERT ANDREW RE-JOINED THE MEETING AT THIS STAGE.

9. DATE OF FUTURE MEETINGS

It was noted that the next meeting of the Tayside and Central Scotland Transport Partnership would be held in Committee Room 3, 14 City Square, Dundee on Tuesday 20 March 2007 at 2.00pm. It was agreed that the Partnership meeting would be preceded by a Regional Transport Strategy Workshop in the morning, dealing with the outcomes from the Regional Transport Strategy public consultation.

It was also agreed that Tuesday 27 March 2007 be provisionally set aside for an additional meeting of the Partnership, if required to deal with final approval of the Regional Transport Strategy for submission to the Scottish Executive Transport Minister by 31 March 2007.

It was further agreed that the Board meet on Tuesday 24 April 2007 in Perth at 11.00am.