

TAYSIDE AND CENTRAL SCOTLAND TRANSPORT PARTNERSHIP

Minute of Meeting of the Tayside and Central Scotland Transport Partnership held in the Council Chambers, Old Viewforth, Stirling on Tuesday 13 September 2016 at 10.30am.

Present: Councillor Ronnie Proctor (Angus Council), Councillors Bill Campbell and Will Dawson (Dundee City Council); Councillors Alan Livingstone and John Kellas (Perth & Kinross Council); Councillors Danny Gibson and Alycia Hayes (Stirling Council); Trudi Craggs and Gavin Roser (Members).

In Attendance: E Guthrie (Director); M Cairns, N Gardiner, A Roger and M Scott (Tactran); G Taylor (Secretary); I Cochrane (Angus Council); N Gellatly (Dundee City Council); A Deans and C Robertson (Perth & Kinross Council); B Roberts, L Gallagher, and D Hopper (Stirling Council); P Tate, Audit Scotland; R Stiven and C Glaister (Stirling and Tayside Timber Transport Group).

Apologies for absence were received from: Councillor Lynne Devine (Angus Council); Councillor Brian Gordon (Dundee City Council); Councillor Mike Barnacle (Perth & Kinross Council); Mark Craske, Doug Fleming and David Scotney (Members).

Councillor Will Dawson, Chair, Presiding

1. **DECLARATIONS OF INTEREST**

T Craggs declared an interest in item 8 having been an advisor to City of Edinburgh Council in relation to the Edinburgh Gateway Station project.

2. **MINUTE OF MEETING OF 14 JUNE 2016**

The minute of meeting of the Tayside and Central Scotland Transport Partnership of 14 June 2016 was submitted and approved as a correct record.

3. **LOCAL ISSUES PRESENTATION : STIRLING**

L Gallagher, B Roberts and D Hopper gave a [presentation](#) updating the Partnership on progress with the Stirling City Deal, Local Transport Strategy and the River project.

The Stirling City Development Framework, City Deal and related projects focus on key outcomes for growth of employment and skills opportunities for disadvantaged communities in Stirling. Key themes include maximising and building on Stirling's strategic connectivity advantages and promoting physical activity, health and wellbeing. Enabling projects in the City Transport Plan include a new grade-separated junction on M9/A811 outer ring; Viewforth and Kildean links on the inner ring; southern gateway Park & Ride; and significantly expanding pedestrian and cycling path networks using existing

green space. Other strategic priorities include increasing availability of new high quality and flexible business accommodation; a planned harbour expansion which includes the creation of a shared event space; making the city centre a focal point for commercial activity and as a public gathering space; creating a digital park in the Municipal Buildings in the heart of the city which will have satellite hubs in the rural communities.

Within the river project, the intention is to create 15km of walking and cycling shared pathways throughout the city; link with the history of Stirling with the Castle, Wallace Monument, Bannockburn and Stirling Bridge; develop the natural asset provided by the river and its crossings; consider impounding a section of the river to capture the tidal head of water which can be used to extract energy and creation of a district heating system.

All background work on business cases has been completed with identified projects ready to commence so as soon as funding approval is received.

Councillor Livingstone asked about the benefits for rural Stirlingshire. L Gallagher confirmed there would be 2 digital hubs within the rural community and associated working on digital projects with the University. Food and drink producers based in rural areas are an essential part of the economy with plans to develop these sectors including establishing a market community at Mercat Cross.

G Roser asked that consideration be given to Tactran adopting a coordinating role and approach in relation to ensuring consistency and compatibility across the City Deals for each of the 3 cities within the region. B Roberts advised that the Scottish Cities Alliance provided a forum for ensuring all 7 cities work collectively.

G Roser left the meeting at 11.20am and returned at noon.

The Director noted that City Deal geographies had been formalised and that Tactran's focus would continue to be engaging with and supporting work on the development and delivery of the City Deals covering the Tactran region, with partner Councils and neighbouring RTPs. Work which the Partnership had recently completed on refreshing the Regional Transport Strategy and reviewing and updating the RTS Delivery Plan was informing and assisting with this.

Councillor Livingstone asked if consideration is being given to regeneration of Stirling station. B Roberts confirmed Stirling Council is working with Abellio ScotRail and Transport Scotland, through the Station Improvement Fund, on various regeneration projects around the station including improving the accessibility of streets around the station for pedestrians and others. A funding application had been submitted to improve the fabric of the building.

The Chair thanked Stirling Council officers for their presentation and advised members to submit any further questions by email to the Director for forwarding on to Stirling Council for response.

Councillor Livingstone left the meeting.

4. PRESENTATION BY STIRLING & TAYSIDE TIMBER TRANSPORT GROUP

R Stiven and C Glaister gave a presentation which outlined the role of the Timber Transport Forums in Scotland, detailed the increase in the timber industry and its significant contribution to the wider economy, and outlined plans which had been developed to manage and develop the infrastructure required to deal with the increase in timber extraction and haulage. C Glaister provided an update on her role as Timber Transport Officer, for which Tactran makes a financial contribution, and highlighted development of a Timber Transport Toolkit for Councils and the industry.

Councillor Kellas left the meeting.

The Chair thanked R Stiven and C Glaister for their presentation and advised members to submit any further questions by email to the Director for forwarding on to the Stirling & Tayside Timber Transport Group for response.

5. 2015/16 AUDITED ANNUAL ACCOUNTS

There was submitted a joint report by the Treasurer and Director (RTP/16/24) presenting the Partnerships 2015/16 Audited Annual Accounts (unsigned) in accordance with the Local Authority Accounts (Scotland) Regulations 2014.

The Chair thanked P Tate and Audit Scotland staff for all their help and positive support to the Partnership and its officers over the past 5 year term as appointed auditors to Tactran.

P Tate was pleased to report that the 2015/16 Audit was unqualified and recorded thanks to staff in Tactran and Perth & Kinross Council on achieving this position. P Tate advised of one adjustment to be made to the Annual Audit Report in paragraph 77 as the Director's Report presented later in the Agenda now addressed reporting on the National Performance Audit Reports, as identified in the Audit Report to Members at Appendix 1.

Resolved:

- (i) To note the contents of Audit Scotland's Draft Annual Audit Report and covering memo on the 2015/16 Audit as attached at Appendix 1 to the report; and
- (ii) To approve the 2015/16 Audited Annual Accounts at Appendix 2 to the report and to authorise the Partnership Chair, Director and Treasurer to sign these accordingly.

6. PUBLIC SECTOR CLIMATE CHANGE DUTIES REPORTING 2015-16

There was submitted a report by the Strategy Manager (RTP/16/25) seeking the Partnership's approval of a Climate Change Adaptation Policy Statement

and remitting officers to complete the Public Sector Climate Change Reporting Template for 2015/16 for submission to the Sustainable Scotland Network (SSN).

T Craggs enquired if the Climate Change submissions and associated feedback documents from SSN were public documents. M Cairns confirmed the documents are publicly available. T Craggs sought clarification on the Adaptation Policy Statement commitment to ensuring that all projects in which the Partnership is involved are subject to a climate change risk assessment. M Cairns confirmed the intention to require a climate change risk assessment for any project which the Partnership had a direct delivery or funding involvement in.

Resolved:

- (i) To approve the Climate Change Adaptation Policy Statement as detailed at Appendix B to the report; and
- (ii) To remit officers to complete and submit the Public Sector Climate Change Reporting Template for 2015/16 to the Sustainable Scotland Network.

7. REVIEW OF RTS MONITORING FRAMEWORK

There was submitted a report by the Strategy Manager (RTP/16/26) seeking approval of an updated Regional Transport Strategy Monitoring Framework.

Resolved:

- (i) To approve the updated Regional Transport Strategy Monitoring Framework as presented in the report and Appendix A.

8. RAIL STRATEGY PROGRESS UPDATE

There was submitted a report by the Senior Partnership Manager (RTP/16/27) updating the Partnership on progress made in promoting and implementing Rail Strategy priorities and on various rail issues.

Councillor Gibson enquired if there was an update available on the reasons for delay in implementation of the rail electrification project to Stirling and Dunblane. N Gardiner confirmed he would seek an update from Network Rail on the reasons for the delay and timescales for completion of the project.

Resolved:

- (i) To note the Scotland Route Study and remit officers to continue to engage with Transport Scotland and the rail industry throughout the Long Term Planning Process;
- (ii) To note the progress update on the 2018 Revolution in Rail timetable and remit officers to continue to engage with ScotRail Alliance and Transport Scotland to achieve a rail service that is best tailored to the requirements of the individual constituent Council areas and the Tactran region as a whole; and

- (iii) To note the various progress updates on ScotRail liaison, Community Rail Partnerships and Edinburgh Gateway station provided within the report.

9. ACTIVE TRAVEL PROGRESS UPDATE

There was submitted a joint report by the Active Travel Officer and Cycle Training and Development Officer (RTP/16/28) seeking approval of award of funding from the 2016/17 Tactran Active Travel Grant scheme and providing a general update on Active Travel activity undertaken by the Active Travel Officer and Cycle Training and Development Officer.

Resolved:

- (i) To approve the award of grant funding from the 2016/17 Active Travel Grant scheme for projects as detailed in the report and Appendix A;
- (ii) To remit officers to progress a programme of Active Travel Audits as detailed in sections 3.7 – 3.10 of the report;
- (iii) To note the completion of the summary report of projects funded by the 2015/16 Active Travel Grant scheme; and
- (iv) To note the progress on various active travel activities undertaken by the Active Travel Officer and Cycle Training & Development Officer as outlined in the report.

10. TRAVEL PLANNING PROGRESS UPDATE

There was submitted a report by the Travel Plan Officer (RTP/16/29) updating the Partnership on progress in Travel Planning work and activity during 2016/17.

The Chair thanked everyone involved for their hard work on successfully securing the development of Tactran's Travelknowhow toolkit as a nationally available Travel Planning resource, working with Transport Scotland and the other RTPs, and on supporting the recent Give Everyone Cycle Space campaign within the region.

Resolved:

- (i) To note the progress in Travel Plan activity during 2016/17 as outlined in the report; and
- (ii) To agree to receive a presentation on the outcomes of the 2016 Give Everyone Cycle Space campaign at the meeting on 6 December 2016.

11. 2016/17 REVENUE PROGRAMME AND MONITORING

There was submitted a joint report by the Director and Treasurer (RTP/16/30) providing a monitoring update on 2016/17 Revenue Budget, and seeking approval of revised Core and RTS Revenue Programme Budgets and delegation of authority to approve allocation of increased Revenue Programme funding.

Resolved:

- (i) To note the position regarding Core Revenue expenditure as at 31 July 2016 as detailed in Appendix A to the report;
- (ii) To agree to reallocate a projected underspend of £18,027 in the Core Revenue budget to supporting additional RTS Revenue Programme activity during 2016/17;
- (iii) To note progress on the 2016/17 RTS Revenue Programme and related expenditure as discussed in sections 3.3 – 3.42 of the report and detailed in Appendix B;
- (iv) To approve the revised 2016/17 RTS Revenue Programme as outlined in the report and Appendix B; and
- (v) To agree to delegate authority to approve the use of Contingency funding, as outlined in the report, to the Director in consultation with the Chair and Treasurer.

12. DEVELOPMENT PLANNING CONSULTATIONS

There was submitted a report by the Strategy Manager (RTP/16/31) seeking the Partnership's approval of an officer response to the Angus Local Development Plan Draft Supplementary Guidance and Draft Planning Advice consultation, and proposed representations to the Stirling Local Development Plan 2 Proposed Plan consultation.

Resolved:

- (i) To endorse the officer response to the Angus Local Development Plan Draft Supplementary Guidance and Draft Planning Advice consultation as detailed in Appendix A to the report; and
- (ii) To approve the proposed representations to the Stirling Local Development Plan 2 Proposed Plan consultation as detailed in Appendix B to the report.

13. GENERAL CONSULTATIONS

There was submitted a report by the Strategy Manager (RTP/16/32) seeking the Partnership's approval of responses to Stirling Council's Draft Active Travel Policy and Local Transport Strategy Main Issues Report consultations.

Resolved:

- (i) To approve the proposed response to Stirling Council's Draft Active Travel Policy consultation, as detailed in Appendix A to the report; and
- (ii) To approve the proposed response to Stirling Council's Local Transport Strategy Main Issues Report consultation, as detailed in Appendix B to the report.

14. DIRECTOR'S REPORT

There was submitted a report by the Director (RTP/16/33) informing and updating the Partnership on various matters of interest and relevance to the Partnership and seeking endorsement/approval of related actions and proposals.

Resolved:

- (i) To remit the Director to seek a meeting with the Minister for Transport and the Islands;
- (ii) To note and endorse the involvement of officers in supporting work on the Tay Cities Deal, as outlined in the report, and to receive reports on further developments at future meetings; and
- (iii) To note the updates and information provided in the report and accompanying appendices.

15. MEMBERS ISSUES AND AOCB

Councillor Campbell asked that future presentations to Board be time-restricted in the interests of ensuring appropriate attention is given to the remainder of the Agenda. The Director advised that timings for presentations were agreed in setting the meeting Agendas but that he would review the process for this.

16. DATE OF NEXT MEETING

10.30am on Tuesday 6 December 2016 in Forfar